



6 TOP TIPS FOR: WORKING WITH A TEACHING ASSISTANT



1.

TEACHING ASSISTANTS DON'T HAVE TIME TO READ LENGTHY EMAILS. AS A RESULT, YOU NEED TO BRIEF THEM QUICKLY AND IN A WAY THAT DOESN'T IMPACT UPON LESSON TIME.

2.

GIVE THE ASSISTANT A SINGLE LINE SUMMARY OF THE KEY LEARNING / KNOWLEDGE / SKILLS FOR THE LESSON.

3.

MAKE IT CLEAR WHO SPECIFICALLY YOU WANT THEM TO WORK WITH AND HOW.

4.

BE A TEAM! AGREE PRIOR TO WORKING TOGETHER HOW YOU WILL OPERATE.

5.

SUPPORT THEIR SUBJECT KNOWLEDGE BY PROVIDING KEY QUESTIONS THEY CAN USE TO DEEPEN THEIR LEARNING.

6.

WHEN CIRCULATING, WORK WITH THE STUDENTS RECEIVING SUPPORT AS WELL. DON'T LET THE ASSISTANT ACT AS AN INVISIBILITY CLOAK FOR THE CHILD OR CHILDREN THEY ARE SUPPORTING.

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